



Student Ambassador Exchange Program

2023 High School Exchange and Home Stay

Thank you so much for your interest in the Sister Cities of Franklin and Williamson County's Youth Ambassador Exchange Programs with Bad Soden am Taunus, Germany. Every year up to 15 student ambassadors are selected from Williamson County to experience cultural immersion and represent our county as chosen ambassadors. Sister Cities of Franklin and Williamson County, Tennessee, Inc. is a 501(C)(3), and is a member of Sister Cities International which began in 1956 as part of President Eisenhower's People to People Program. Their intent was to "promote peace through understanding." Sister Cities of Franklin and Williamson County's mission is to build global relationships, to share cultural and education experiences, and to inspire economic growth within our community.

SCFWC Student Exchange objectives:

- Intercultural knowledge and relationship building
- Global awareness
- Personal values and language skills
- Focus on communities, service and commitment

By participating in the SCFWC Student exchange program, students will:

- Become an international ambassador for Williamson County in chosen Sister City
- Learn about Germany, its people, culture and language,
- Develop skills to deal with future challenges, independence and self-awareness,
- Build friendships that last a lifetime
- Respect the customs, economic differences, lifestyle and routine of Bad Soden Germany

SCFWC Student Exchange Program includes:

- · Placement with a carefully selected host family, room and board
- · Pre-departure orientation information
- · Travel and on-site chaperone-liaison
- · Support of a local representative
- · Airport ground transfers to and from host family residence
- · Supervision during the exchange program abroad

What SCFWC's Program does not include:

- **Any affiliation with the Williamson County Public School System**
- International and domestic airfare to and from Frankfurt Germany
- SCFWC student exchange application fee of \$325.00
- Public transportation to student selected activities and entertainment
- Entertainment and incidental costs incurred by the student



Participating Countries and Dates:

- Williamson County Students will travel to Germany usually about one week after school ends in Williamson County. Please accommodate 8–10 days of variation due to flight costs so SCFWC can select the most affordable flight option for your student.
- Williamson County Students will be hosting the German Students around the beginning of February for two weeks. Please allow 8–10 days of variation to accommodate your host student’s airfare planning.

What is expected of the Student as a member of the host family:

- Act as a student ambassador representing the city of Franklin and Williamson County respecting the culture, customs and habits of host family members
- Participate in family activities, dinners, and outings with host family
- Help with household chores with host family
- Share culture, language and life experiences with household members
- Abide by host family rules, local laws and customs and those of your country of residence, which includes use of alcohol and driving.
- Attend host country high school classes

SCFWC STUDENT EXCHANGE PROGRAM FEES AND REQUIREMENTS

Students must mail their SCFWC Student Exchange Application Form, along with initial Application Fee and be postmarked by the **07 of November 2022**. The fee covers SCFWC administrative processing, includes a family membership to Sister Cities of Franklin and Williamson County Tennessee for one year.

The Application and Fee should be mailed to **Sister Cities of Franklin and Williamson County TN, P.O. Box 977, Franklin, TN 37065**. The Application Fee is refundable up to *November 1st* or after the home visit a mutual decision is made that the exchange is not a good fit.. After November 15th the Fee is non-refundable.

There may be an additional charge of \$20 per adult for an applicable background check.

If a trip is canceled due to insufficient student applicants, the Application Fee will be refunded, unless a student desires to apply for another SCFWC trip in the same calendar year.

It is the sole responsibility of the students (and their parents) who are traveling on an exchange with SCFWC to ensure they have current and appropriate travel documents for their destination country. We suggest that if the student does not currently possess a passport that you pay for the expedited passport if possible and file immediately upon selection to the program.



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Payment schedule for Student Ambassadors traveling on 2023 Bad Soden exchange:

Application fee of \$325 due by November 07 2022. If you are not selected the \$300 will be refunded. \$25 is your family's membership to Sister Cities of Franklin for the year.

Background check fees due upon acceptance to program

December 1st – \$500.00

February 1st – \$750.00

March 15th – Balance due*

Sister Cities purchases the plane tickets in order to ensure all are traveling together with the assigned chaperone. The payments outlined in the schedule reflect reimbursement to SCFWC for airfare and any other expenses necessary to pay prior to the trip.

*Trip costs will depend primarily on cost of flight.

On average, the students spent \$125–\$200 on incidentals – souvenirs, snacks, etc.

HOST FAMILY RESPONSIBILITIES

1. Greet student at the airport. Bring to the airport on departure day.
2. Provide a comfortable room and bathroom for the student; private room if possible.
3. Provide meals during their stay. During the week, the students will often be with SCFWC representatives and lunch will be provided.
4. Provide transportation to and from Sister Cities activities. Sister Cities representatives take the students during the week to various sites and attractions around Williamson County and Nashville. There is a designated drop-off and pick-up spot in Historic Franklin for all host families.
5. Provide lunch for the student when they attend high school. Most visiting students will go to school with their hosts on two or three days while visiting.
6. Provide transportation to and from school on school days. The bus is acceptable if the host student rides the bus.

The visiting students are coming to experience life in Williamson County and in America. As much as possible, involve the student in the family's day-to-day activities – i.e., going to sporting activities, shopping, movies, etc. Families are not expected to go above and beyond what they normally do at home but any special outing is always appreciated.

There are SCFWC volunteers available to help with any concern with transportation, activities, etc. so please don't let one obstacle prevent you from hosting. It's a wonderful, rewarding experience for all involved!

If you have any questions or require further clarification, please contact : Sister Cities. download complete applications from our website sistercitiesfranklinton.org



Sister Cities of Franklin & Williamson Co., Inc.
2023 Youth Exchange Application
Bad Soden am Taunus, Germany

All pages of this application must be completed. Please type or print neatly..

Last Name: _____ Sex: F M Age: ____

First Name: _____ Preferred Name: _____

Address: _____ Youth email: _____

City: _____ State _____ Zip Code _____

Country of Legal Residence: _____ Citizenship: _____

Birth Date: ____/____/____ City of Birth: _____ Country of Birth: _____

Do you have a Passport? Yes No if no have you applied for your Passport?

Name as it appears on Passport _____

High School _____ Current Grade Level ____

Preferred email or other 1st Point of Contact for your family: _____



Father's Last Name: _____ First name: _____

Occupation: _____ Cell Phone: _____

Mother's Last Name: _____ First Name: _____

Occupation: _____ Cell Phone: _____

Student lives with (Please Circle): Both Parents Mother Only Father Only Other: __

Parents are (Please Circle): Married Separated Divorced Other: _____

Other Family Members that reside in home:

Name	Sex	Age	Relationship	Grade level
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1. _____

2. _____

3. _____

Applicants please print page 13 and 14 .

Present to the person you are asking to provide reference along with a stamped envelope. Have the person making a reference seal the envelope and send it to Sister Cities.



We ask for 2 references from a teacher, family friend or employer.

Have you ever lived or traveled outside of the country? Yes No

If yes, where? _____

• Do you have a curfew at home? Yes No

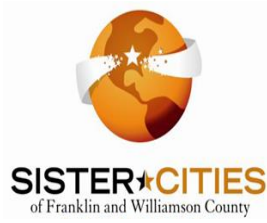
If yes, what time are you expected to be home during the week? _____ on weekends? _____

- Have you ever lived away from your parents? Yes No If yes, please explain.
- Will your exchange partner have their own room? Yes No If yes, please explain:
- Do you work or have you ever held a job? Yes No If yes, please describe the job(s) and how many hours a week you work _____
- Have you previously been on a student exchange program? Yes No If yes, please give details, including the country in which you studied.

• Indicate the foreign languages you speak and the number of years studied:

Language

Years of Study



- Medical Issues & Allergies Please indicate any medical conditions, especially allergies for food or animals

Please Check the Box that would describe yourself:

	Yes	No
Friendly		
Shy		
Cautious		
Sociable		
Active		
Sporty		
Gamer		
Other – please specify		

Which of the following do you enjoy?

	Yes	No	Comments
Music			
TV/Cinema			
Playing sports			

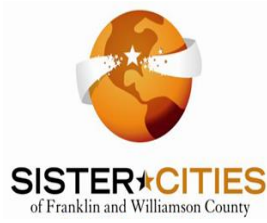


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Computing			
Shopping			
Performing (dancing, singing, playing an instrument)			
Going out with friends			
Staying in			
Reading			
Trying different foods			
Other (please specify)			

Do you have very strong preferences about the accommodation in which you will be staying?

	Yes	No
Non Smoking house		
House without pets		



III. SHORT ESSAYS — *To Be Completed by Student*

Please answer all of the following questions with complete sentences. Your answers to these questions will be read by your Host Family and Sister Cities of Franklin & Williamson Co., Inc. staff. You may use a separate sheet of paper if you wish.

- Why do you want to be an exchange student?

- How will you use this experience in the future?

- Describe your family, home, school, and pets.

- How do your parents feel about your decision to apply to become an exchange student?



- Describe three of your character strengths.

- Describe any character weaknesses

- Describe why you think that community service is important and what individuals can gain from participating in community service project



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IV PROGRAM AGREEMENT *To be Completed by the Student and Parents*

Sister Cities of Franklin & Williamson Co., Inc., its agents, affiliates, officers, directors, staff, regional and local representatives and the undersigned parent(s) or legal guardian(s) (“Parents”) and student (“Student”), understand and agree to the terms and conditions stated in this Program Agreement (“Agreement”) relating to Student’s participation in student exchange program (“Program”). Parents and Students are referred to collectively as the Participants (“Participants”). Adults(s) and their resident children who volunteer to host a student for the Program term are referred to as the Host Family (“Host Family”). The Student’s Program whether taking place in the United States, Germany or Canada will be referred to as the Host Country (“Host Country”).

A. Admission: Sister Cities of Franklin & Williamson Co., Inc. considers information included in the Student’s application packet in determining acceptance into the program.

B. Placement: Sister Cities of Franklin & Williamson Co., Inc. has the sole discretion to determine whether the Student will be admitted into the Program and such determination is final.

C. Living Expenses: Parents agree to provide the Student with a sufficient amount of spending money to cover personal expenses and incidentals during the Program so as not to be a burden on the Host Family. Parents agree to cover the amount listed in the above arrangement.

D. Rules for Students:

Rule 1: Host Family Regulations: Students must obey host family regulations including curfew, household chores, dating, contact with home, computer and phone privileges (including personal laptops and cell phones). Students are responsible to cover the costs of all long distance and international telephone calls they incur. Students may not have guests in the host family’s home without their host family’s consent and supervision.

Rule 2: Local, State and National Laws: Students are subject to the authority and laws of their Host Country and must obey all national, state and local laws and regulations. Exchange students are not exempt from prosecution. Participants agree to hold Sister Cities of Franklin & Williamson Co., Inc. blameless for any or all consequences that may result from the student breaking the law of the land. Students who break the law can be dismissed from the Sister Cities of Franklin & Williamson Co., Inc. Youth Exchange program.

Rule 3: Drugs: The use or possession of non-prescription drugs or controlled substances is illegal. Students may use only those drugs prescribed by their doctor (or patent medicines available over the counter in the Host Country). Use of illegal drugs is grounds for dismissal from the program. Exchange students arrested for drug use or possession will face the same penalties as citizens of the Host Country including mandatory fines, prison terms or severe penalties and will be immediately dismissed from the program.

E. Insurance: All Students are required to have insurance in effect for the duration of the program covering sickness and accident.

F. Health Care Treatment: Sister Cities of Franklin & Williamson Co., Inc. will normally consult with Parents before authorizing any medical care for a Student. However, a situation requiring immediate attention could conceivably occur. In such a case the Participants consent and authorize Sister Cities of Franklin & Williamson Co., Inc. or adult Host Family member to obtain without obligation, and at their discretion, any necessary medical, dental, surgical, psychological, psychiatric or hospital care, prescribed by a health care authority, for the immediate welfare of the Student. The Parents authorize the health care provider to release the Student to Sister Cities of Franklin & Williamson Co., Inc. or adult Host Family members and to release all health care records relating to the Student to Sister Cities of Franklin & Williamson Co., Inc..

G. Legal Proceeding: Participants consent and authorize Sister Cities of Franklin & Williamson Co., Inc. to pursue or defend any legal proceeding regarding the Student during the Program, costs to be reimbursed by Parent(s). However, Sister Cities of Franklin & Williamson Co., Inc. or any adult Host Family member is not obligated to pursue or defend any such legal action or proceedings. The Participants authorize any court, law enforcement agency, or any other government agency to release the Student to Sister Cities of Franklin & Williamson Co., Inc. in the event that the Student is detained or held by any such entity.



J. Use of Student's Name and Likeness: Participants consent and authorize Sister Cities of Franklin & Williamson Co., Inc. to use the Student's name, photograph, file or video likeness of Student or any comments or statements of Student in materials or publications to promote the Program.

K. Problem Notification and Resolution: Sister Cities of Franklin & Williamson Co., Inc. provides ongoing support for all Students. It is the responsibility of the Student to advise Sister Cities of Franklin & Williamson Co., Inc. of any significant problems, such as concerns about health or safety.

L. General Release and Hold Harmless Provisions: As a condition of Student's participation in the Program, the Participants agree to release and hold Sister Cities of Franklin & Williamson Co., Inc. harmless for injury, loss, delay, or any damage and expense incurred by the Student due to: (i) any incident beyond Sister Cities of Franklin & Williamson Co., Inc. reasonable control, including, without limitation, acts of Nature, crimes of violence, acts of war, or government actions and restrictions; (ii) any events directly or indirectly caused by intentional or negligent acts or omissions by any third party, including but not limited to any member, guest, employee or agent of the Host Family or any other persons in the host country; (iii) risks associated with foreign travel and living abroad, including but not limited to risks associated with health care, sanitation, transportation, crime, justice, legal systems, customs, and values; (iv) any differences in the living conditions and standards between Student's home and home country and the host home and Host Country; and (v) any act or omission of Sister Cities of Franklin & Williamson Co., Inc..

M. Indemnification: As a further condition of Student's participation in the Program, the Participants agree to indemnify and hold Sister Cities of Franklin & Williamson Co., Inc. harmless from any liability or expense, including court costs and attorney's fees, resulting from any injury, loss or any other damage or expense caused by the Student during his/her participation in the Program.

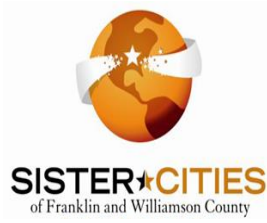
N. Ratification of Contract: In the event the Student is under the age of 18 at the time of execution of this Agreement, and the Student attains 18 years of age while participating in the Program, the Student agrees that continued participation in the Program after he/she attains 18 is deemed a ratification and adoption of all the terms and conditions of this Agreement.

O. Modification: This Agreement shall not be modified except by a writing that is executed by all parties hereto.

P. Severability: In the event any clause, sentence, term or provision of this Agreement shall be held by any court of competent jurisdiction to be illegal, invalid or unenforceable for any reason, the remaining portions of this Agreement shall remain in full force and effect.

Q. Permission to Travel: By my signature below, I am giving permission for my child to travel from Franklin, Tennessee to Bad Soden am Taunus, Germany and back between with the chaperone(s) designated by Sister Cities of Franklin & Williamson Co., In c

R. Volunteer Hours: The student will fulfill a minimum of 5 volunteer hours with Sister Cities. The student will attend a city council meeting to share experience and will help promote this program in the following years Membership in the Ambassador Alumni Council is encouraged but not required.



Signatures: We have read and fully understand the program materials and agree to adhere to the Rules for Students and Consent Agreements.

Student, Full Name **S.C.** _____ **Rep.**

Signature **Date** _____
Signature **Date**

Mother/Guardian, Full Name _____
Father/Guardian, Full Name

Signature **Date** _____
Signature **Date**

Pages 10 and 11 are for you to keep, please read the agreement.

Page 12 needs to be signed and sent with application.



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**Sister Cities of Franklin and Williamson County
Student Ambassador Exchange Program
Letter of Reference to be completed teacher or community leader**

Student : _____

The applicant named above would like to participate in the Sister Cities German student exchange program. As a representative of the city of Franklin and Williamson County, these students should demonstrate integrity and leadership in all endeavors. Please rate the candidate on a scale of 1 - 3 as stated below.

(3)-Exceeds Expectations (2)-Meets Expectations (1)-Below Expectations

Score	Leadership	Score	Character
	Meets Deadlines		Displays Maturity
	Dependable/Reliable		Displays Honesty, Integrity & Trustworthiness
	Takes Initiative		Displays Responsibility
	Takes Positive & Active Lead by Inspiring Positive Attitude & Behavior in Peers		Works to Actively Overcome Negative Influences in Community
	Well-Respected by Peers, Advisers and/or Supervisors		Displays Respect, & Sensitivity toward Others
	Total		Total

Please provide additional comments, including examples of characteristics above, which you feel may be helpful

to the Sister Cities Student Exchange selection committee. Thank you for your time and input.



Recommender's Name: _____

Relationship to this student: _____

Signature: _____

Please mail to Sister Cities of Franklin P.O. Box 977 Franklin TN 37064

By November 12 2022

Thank you